

# ACADEMIC COUNCIL



Thursday, 8 October 2020

4:00 – 6:00 p.m.

[ZOOM](#)

	DISCUSSION ITEM	STATUS	
1.	<b>Call to Order</b>	Chair	
2.	<b>Welcome: Vice-President, Academic and Research, Dr. John Rigby</b>	Chair	
3.	<b>Agenda</b>	For Approval – Chair	Attachment
4.	<b>Minutes of April 14, 2020</b>	For Approval (Motion)	Attachment
5.	<b>Academic Policy N/A</b>	N/A	
6.	<b>Committee Reports</b> 6.1 Co-Curricular Committee 6.2 Convocation Committee 6.3 Curriculum Committee 6.4 Distance Education Committee 6.5 Program Review Committee 6.6 Research Planning Committee 6.7 Student Awards Committee 6.8 Fast Track Committee	For Approval (Motion)	Attachments
7.	<b>Academic Council Sub-Committee Elections</b> 7.1 Co-Curricular Committee 7.2 Convocation Committee 7.3 Curriculum Committee 7.4 Distance Education Committee 7.5 Nominating Committee 7.6 Program Review Committee 7.7 Research Planning Committee 7.8 Student Awards Committee	For Approval (Motion)	
8.	<b>Tenure Committee</b> 8.1 Applicants Awarded Tenure in May 2020 Dr. Beatrice Amar, Science Dr. Julia Dutove, PEAK Ms. Abigail Head, Business and Office Administration Mr. Delbert Lubeck, Heavy Equipment Ms. Janelle MacRae, Business and Office Administration Dr. Jodi Peebles, Arts and Education Dr. Tina Strasbourg, Arts and Education Ms. Lorelle Warr, PEAK	For Information	
9.	<b>Professional Leave Committee</b> 9.1 Faculty Awarded Professional Leave in 2020-2021 Mr. Carl Ball, Motorcycle and Recreational Powersports	For Information	

	Ms. Teresa Evans, Nursing Education and Health Studies		
<b>10.</b>	<b>Instructor Emeritus Applications</b> 10.1 Dr. Charles Backman, Business and Office Administration 10.2 Ms. Emily Fraser, Business and Office Administration	For Approval (Motion)	Attachments
<b>11</b>	<b>Election of Academic Council Chair</b>	Voting Process	
<b>12.</b>	<b>Election of Academic Council Vice-Chair</b>	Voting Process	
<b>13.</b>	<b>Open Discussion</b>		
<b>14.</b>	<b>Adjournment</b>		

***NEXT MEETING – November 12, 2020***



## ACADEMIC COUNCIL MEETING MINUTES

14 May 2020

### Members:

Council Chair:

Denise Nowicki

Council Vice-Chair:

Joshua Calkins

**|Notice of Absence**

President:

Robert Murray

**|Notice of Absence**

Vice-President Academics and Research:

Brian Redmond

Deans:

Charles Sanderson

Andrew Dunlop

Aman Litt

Academic Staff Association:

Lori Bombier

Delbert Lubeck

Denise Nowicki

Lorelle Warr

Misha Albert

Kieren Bailey

Theresa Evans

Deena Honan

Chantelle LaMotte

Christy Barlund

**|Notice of Absence**

Alternates

Bruce Galenza

Cara Leaf

Murrielle Michaud

Susan Moodie

Geoff Whittall

Students' Association:

Lindsay Comeau

Jasbelle Leal

**|Notice of Absence**

Devyn Charles

**|Notice of Absence**

Emma Doris

Joshua Calkins

**|Notice of Absence**

Muhammad Ali Shahid

Medgar Barnes

**|Notice of Absence**

Jasmeet Minhas

Fredd Ajayi

**|Notice of Absence**

Navpreet Minhas

Dravjot Minhas

Employees' Association:

Lana Bennett

Alternate

Chad Boone

Alberta Union of Provincial Employees: Stacey Basnett  
Lynette Tye

Community Members: Nick Radujko  
Sandra Impey **|Notice of Absence**

Guests: Vanessa Sheane  
John Tied  
Devansh Kapor  
Brooklyn Broaders

DRAFT

**4070 CALL TO ORDER**

The chair called the Zoom Academic Council meeting to order at 4:02 p.m.

**4071 APPROVAL OF AGENDA**

The agenda was approved by consensus as presented.

**4072 WELCOME**

The Chair of the committee welcomed new members to Academic Council:

Ms. Aman Litt, Director, Student Experience

**4073 MINUTES**

The minutes of 26 March 2020 were approved by consensus as presented.

**4074 MINUTES**

The minutes of 9 April 2020 were approved by consensus as presented.

**4075 COMMITTEE REPORTS**

Co-Curricular Committee

Academic Council received the 14 April 2020 Co-Curricular Committee minutes as information.

Convocation Committee

Academic Council received the 17 April 2020 Convocation Committee minutes as information.

Academic Council received the 27 April 2020 Convocation Committee minutes as information.

Academic Council received the 5 May 2020 Convocation Committee minutes as information.

**4076 ACADEMIC POLICY**

**MOVED** by; Lorelle Warr and **SECONDED** by; Emma Doris that, Academic Council approve the Academic Freedom Policy as presented.

**CARRIED**

**MOVED** by; Jasmeet Minhas and **SECONDED** by; Kieren Bailey that, Academic Council approve the Research Involving Human Subjects Policy as presented.

**CARRIED**

**MOVED** by; Kieren Bailey and **SECONDED** by; Lorelle Warr that, Academic Council approve the Intellectual Property Policy as presented.

**CARRIED**

**MOVED** by; Aman Litt and **SECONDED** by; Deena Honan that, Academic Council approve the Academic Timetable Policy as presented.

**CARRIED**

**4077 OPEN DISCUSSION**

**4078 ADJOURNMENT**

The meeting was adjourned at 4:25 p.m.

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Denise Nowicki, Chair

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Laryssa Haycock, Records

**4070 CALL TO ORDER ..... 3154**  
**4071 APPROVAL OF AGENDA ..... 3154**  
**4072 WELCOME ..... 3154**  
**4073 MINUTES..... 3154**  
**4074 MINUTES..... 3154**  
**4075 COMMITTEE REPORTS ..... 3154**  
**4076 ACADEMIC POLICY. .... 3154**  
**4077 OPEN DISCUSSION ..... 3155**  
**4078 ADJOURNMENT ..... 3155**

DRAFT



## Department of Business and Office Administration

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10726-106 Avenue, Grande Prairie, AB, Canada T8V 4C4  
Direct Line: (780) 539-2946 Fax: (780) 539-2796  
e-mail: CMcLeod@gprc.ab.ca

September 1, 2020

Dr. John Rigby  
Academic Council  
Grande Prairie Regional College  
10726-106 Avenue  
Grande Prairie, AB T8V 4C4

Attention: Academic Council

Ladies and Gentlemen:

The Department of Business and Office Administration would like to nominate Charles Backman for the designation of Instructor Emeritus. Charles left the College in August 2020, with 22 years of service.

Charles instructed in the Business and Office Administration Department and the Forestry Department. Charles also served as the Chairperson of the Business Department for three years. Over the years, Charles was involved with the ASA in such roles as the Treasurer and Member at Large. Charles also has held many roles within GPRC, serving as the Faculty selected member on the GPRC Board of Governors and the Chair of Academic Council. Other roles outside of GPRC have included Chair of the GP Speaker Series, Academic member of International Papers EAC, formerly Weyerhaeuser's GP EAC, and Treasurer of the Inverness Condominium Board.

Charles is ready for and going to enjoy retirement. Charles will continue to pursue his passion for education in his retirement as he is currently working towards a DL Master of Science in Quantitative Finance from the University of London in the UK.

We are very excited with the prospect that Charles will join many other distinguished alumni as Instructor Emeritus. The Department, at its August meeting, passed a motion in support of Charles's application.

Sincerely,

Dr. Carly McLeod, Chair  
Department of Business and Office Administration

Vanessa Sheane  
Dean of Health, Wellness & Career Studies

CC: Vanessa Sheane, Dean of Health, Wellness & Career Studies  
Dr. John Rigby, Vice-President Academics and Research





## Department of Business and Office Administration

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September 1, 2020

Dr. John Rigby  
Academic Council  
Grande Prairie Regional College  
10726-106 Avenue  
Grande Prairie, AB T8V 4C4

Attention: Academic Council

Ladies and Gentlemen:

The Department of Business and Office Administration would like to nominate Emily Fraser for the designation of Instructor Emeritus. Emily left the College in August 2020, with 15 years of service.

Emily was an Accounting Instructor in the Business and Office Administration Department at both Fairview and Grande Prairie campuses. Within the Department, Emily served as the Vice-Chair, the Chair of the Accounting Committee, and a member of various other Department committees, including the Distant Education Committee, Selection Committee, and SAIT committee. Emily also served as an Instructor Advisor for the Dean of Business Case Competition Team.

Emily is ready for and going to enjoy retirement. Emily, along with her husband George, plan to travel, hike, bike, ski, golf, and spend time with their grandkids, family, and friends. We are very excited with the prospect that Emily will join many other distinguished alumni as Instructor Emeritus. The Department, at its August meeting, passed a motion in support of Emily's application.

Sincerely,

Dr. Carly McLeod, Chair  
Department of Business and Office Administration

Vanessa Sheane  
Dean of Health, Wellness & Career Studies

CC: Vanessa Sheane, Dean of Health, Wellness & Career Studies  
Dr. John Rigby, Vice-President Academics and Research